**IAIR New Member Application Form**

The information in green is required to determine the organization’s application for membership.

The information in black is required to enable the member’s profile to be completed on the IAIR website – it is not essential to complete this at the time of application but it can be helpful.

Please submit as a word document rather than a pdf as it makes it easier to cut and paste the text to the website.

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| 1 | **Jurisdiction**  Country |  |
| 2 | **IAIR Member**  Name of Organisation, Government Department, Ministry, Agency or Public Authority |  |
| 3. | **IAIR Member/Company Website** |  |
| 4. | **IAIR Member/Company Office Address** |  |
| 5. | **Scope of IAIR Member’s Role**  Member’s role in insolvency including:   * Insolvency Policy/ Legislation * Insolvency Practice/ Administration * Insolvency Regulation   Please describe what role your organisation plays in the delivery of your country’s insolvency regime and processes. |  |
| 6. | **Contact details of the head of the organisation who is the key/lead representative**  6.1 Title (Mr/Mrs/Ms/Dr etc)  6.2 Contact Forename  6.3 Contact Surname  6.4 Position/Job Title  6.5 Email Address  6.6 International Telephone Number  6.7 Address if different to 4. above |  |
| 7. | **Additional contacts (complete for any additional contacts required)**  7.1 Title (Mr/Mrs/Ms/Dr etc)  7.2 Contact Forename  7.3 Contact Surname  7.4 Position/Job Title  7.5 Email Address  7.6 International Telephone Number  7.7 Address if different to 4. above |  |

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| 8 | **Insolvency Processes**  What processes and products are in place for:  9.1 Corporate insolvency  9.2 Personal/consumer insolvency. |  |
| 9 | **Key Legislation**  10.1 Details of all relevant Bankruptcy & Insolvency acts or laws and links to these laws where possible.  10.2 What are the legal jurisdictional criteria for application to be made in your country? |  |
| 10 | I**nternational Treaties on**  **Insolvency**  Has your country signed up to any international treaties on insolvency? For example: EU Insolvency Regulation, UNICTRAL Model, Bilateral agreements with neighbouring countries? |  |
| 11. | **Land Register Office**  Contact details including website, telephone number etc. |  |
| 12. | **National Registers of Personal Bankruptcy, Company Insolvency, Director Disqualifications etc:**  8.1 Website or contact details of any electronic or web enabled Registers  8.2 Any cost or charge for another IAIR member to check the register in relation to a potential case in their country |  |
| 13. | **Personal Insolvency/bankruptcy Procedures**  11.1 What are the qualifying criteria for a Creditor to bankrupt a person (including amount of debt required, amount of assets (if any), cost and any other criteria?  11.2 What are the qualifying criteria for a Debtor to petition for bankruptcy (including amount of debt required, amount of assets (if any), cost and any other criteria?  11.3 Who will be appointed to administer the bankruptcy? For example an Official Assignee/Public Trustee or a Private Trustee (  11.4 Discharge Process – For example what criteria must be met to ensure discharge, is it automatic and what is the time period  11.5 What restrictions are imposed on debtors while undischarged? |  |
| 14. | **Alternatives to Bankruptcy**  What other (if any) options are available other than bankruptcy? For example: Debt Relief Notices, Individual Voluntary Arrangements etc. |  |
| 15. | **Family Home in Bankruptcy**  11.1 What is the current process in realising the family home in bankruptcy?  11.2 What considerations are there when the property is solely or jointly owned?  11.3 Are there restrictions/ inhibitions placed on the property and at what point do they cease? |  |
| 16. | **Position of Secured Creditors**  12.1 What rights does a creditor have in relation to a bankruptcy case?  12.2 Are Income Payment Orders/ Agreements used and if so how long do they last?  12.3 When are Income Payment Order applied for and do they have any impact on the debtors ability to be discharged? |  |
| 17. | **Preferential Creditors**  Are there any preferential creditors with a right to preferential payment under applicable insolvency laws? If so which creditors? |  |
| 18. | **Role played by the Government** |  |
| 19. | **Role of IAIR Member** **vis-a-vis other Stakeholders** |  |